

HOSTING / CONCESSION COORDINATOR

- Must be at least 18 years of age; male/female
- Will be responsible for collection of food and related items needed for:
 1. **Kitchen – judge / coach hosting** - we will discuss and agree on the menu / food list in advance
 2. Responsible for **kitchen set up**.
 3. **Responsible for making list of food, produce, water and supply needed**
 4. Responsible for food preparation for judges – according to the competitions schedule: breakfast, lunch and dinner, scans downstairs in the gym (must be in the kitchen ahead of time to be able to prepare the food)

Judge hosting table in the gym –fresh water, tea and coffee all the time, small hors d'oeuvre, fruits warm sup, should be delivered before judges break. (coordinate with the schedule of the competitions), during the breaks the judging tables should be cleaned up and replenished with fresh water



5. Athlete hosting table in the warm-up gym – water / fresh fruit
6. Assign and keep track of points for all food donations – this will be added to the master list along with volunteer hours and points gained for other activities and also on personal judgment as to the quantity and quality of food donation
7. Responsible for **kitchen take down** all supply must be washed and storage in the gym office upstairs, soiled tablecloths set a site for washing

Supplies:

- Job description / instruction sheet / volunteer badge

- Menu list for judges / coaches hosting
- List of items / price list for concession table
- Food donations allocation guideline
- List of items for judge hosting table in the competition gym



- Lunch /Dinner Set up



Desert Table set up



Food Display sample



Food Display sample



Breakfast Set up



Lunch/Dinner Set up



Breakfast



Salad Desert table



TAKE DOWN

